



*“Connecting refugees and new immigrants to the resources they need to establish roots, build community, and become self-sufficient.”*

<b>POSITION TITLE:</b> Healthy Futures AmeriCorps Member	
<b>Type of Service:</b> Direct and Indirect	<b>Program:</b> Health + Wellness
<p>Connection to Mission: ReEstablish Richmond believes that people make the best decisions for themselves when they understand their options and have the support they need to take the next step. Focusing on helping our clients develop healthy futures, you will work directly with clients to assess their needs and connect them with volunteers and resources that will help them meet their goals.</p>	
<p><b>Location of Job:</b> You will have access to our office located at 2705 Park Ave, Richmond, VA, 23230. You will also be expected to work out in the community with our community partners and in client homes as needed. AmeriCorps members are expected to be working onsite or supervised during their year of service.</p>	<p><b>Start Date:</b> September 2024  <b>Time Commitment:</b> 40 hours a week. Must be available for events on nights/weekends. Must complete 1700 hours in your year of service to qualify for educational stipends.  <b>Duration:</b> 1 year  <b>Stipend:</b> \$28,800.00, paid bi-weekly + Benefits + Education Credit</p>
<p><b>Scope of Service:</b>  The Healthy Futures AmeriCorps Member is a one-year position responsible for helping to build self-sufficiency through direct service to our clients. Working through a values-based lens, you will assess client needs and connect them to the resources they need to meet educational, health, or economic goals. You will provide 1:1 navigation support directly to clients (such as helping them apply for Medicaid). You will work under the direct supervision of the Director of Client Engagement, Helen Rai, and Director of Newcomer Education, Katie Brown.  <i>Proposed activities will be supported, in part, with federal funds from the AmeriCorps State program sub-granted through the Commonwealth of Virginia, Virginia Department of Social Services. Activities are contingent upon funding availability and award from AmeriCorps.</i></p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Under the guidance of a social worker, assess client needs and goals through a full-intake assessment</li> <li>• Help clients establish a plan for goal-attainment based on the intake</li> <li>• Match clients with trained volunteers who will work alongside the client to meet established goals</li> <li>• Follow up with clients to assess access to resources or goal progress</li> <li>• Assist in improving client access to health-related services: Liaise with Department of Social Services offices to ensure that clients have access to the benefits which they</li> </ul>	



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are eligible for, assist with applications for public benefits such as Medicaid and WIC, orient clients to free or low-cost community resources and services.

- Develop partnerships with outside agencies that provide support in the areas that clients are interested in and coordinate schedules between agency and wellness group
- Maintain client database
- Track key indicators and report outcomes of programs
- Coordinate and work with community interpreters for clear client communication

**AmeriCorps Requirements:**

- Must be a U.S. Citizen or Lawful Permanent Resident (LPR) authorized to work in the U.S.
- Must be at least 18 years old
- Must commit to one full term of service
- Must be high school graduate, GED recipient, or working toward attaining a high school diploma / GED during their term of service
- Must complete a National Service Criminal History check

**ReEstablish Richmond Expectations:**

- Background in social work or human services is a bonus
- Driver’s license and a reliable vehicle
- Excellent written and verbal communication
- Confident when presenting in front of individuals and large groups
- Proficiency working across different systems such as G-Suite, Office 365, Squarespace, volunteer database
- Strong project management and event planning skills
- Flexible and willing to learn new things
- Ability to connect with others and forge strong relationships
- Ability to work independently as well as on a team
- Share our commitment to our mission and to our values of welcome, equity + justice, empowerment + self-determination, community, respect for human dignity + worth, authenticity, collaboration, integrity, and flexibility  
(<https://www.reestablishrichmond.org/our-values>)
- Comfort working with clients from diverse cultures



ReEstablish Richmond  
Healthy Futures AmeriCorps Member



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**How to Apply:**

1. Complete the interest form located at: [www.reestablishrichmond.org/amicorps](http://www.reestablishrichmond.org/amicorps)
2. Upload a copy of your resume and a cover letter to the folder linked to the interest form.
3. Qualified candidates will be notified for a phone call or interview by the end of June.

**Website:** [www.reestablishrichmond.org](http://www.reestablishrichmond.org)